



JOB ADVERTISEMENT: PROJECT ACCOUNTANT

Organization: IMPACT Kenya

Position: Project Accountant

Project: Women's Economic Empowerment and Resilience in Pastoralist Communities (WEERESP+)

Duty Station: Nanyuki, Kenya (with extensive field travel across project counties)

Contract Type: Fixed term, 12 with a possibility of renewal

Reports to: Head of Finance

Application Deadline: 30th January 2026

Project Overview

WEE-RESP+ is a pastoralist women-focused project within IMPACT Kenya designed to revitalize the goat milk value chain across Laikipia, Samburu, Isiolo, and Marsabit counties through community-organized aggregation, value addition, and formal market linkages, anchored in a women-owned cooperative model.

The project adopts a holistic and gender-transformative approach, integrating secure and expanded land rights, improved nutrition outcomes, climate-adaptive strategies, and strengthened public-private partnerships to enhance resilience, and promote sustainable livelihoods in pastoralist communities.

WEE-RESP+ is a systems-based approach that integrates:

- Community-led and locally co-designed implementation
- Strengthening women's economic agency and leadership
- Indigenous knowledge and culturally grounded solutions
- Evidence-based decision-making
- Entrepreneurship and innovation
- Expansion of public-private partnership approaches to strengthen market access, service delivery, and sustainability
- Improved nutrition and household food security outcomes
- Climate-adaptive and environmentally sustainable practices
- Secure and expanded land and resource access
- Strengthened public-private partnerships for market access and sustainability

Role Summary

WEE-RESP+ is seeking a highly organized and accountable Project Accountant to lead day-to-day project accounting, financial compliance, and reporting. The role will ensure accurate financial management, compliance, and timely financial reporting, while supporting project teams to understand and apply sound financial practices. The Project Accountant will play a critical role in safeguarding project resources and supporting transparent, efficient, and compliant project delivery.

Key Responsibilities

1. Support preparation, tracking, and monitoring of the project budget in line with IMPACT financial structures and donor requirements.
2. Prepare, review, and process payment requests, vouchers, and supporting documentation, ensuring accuracy and compliance.
3. Record and manage all project financial transactions using the designated accounting system, maintaining correct budget and activity coding.
4. Maintain complete, well-organized, and auditable financial records, including asset tracking and reconciliation for project equipment and materials.
5. Monitor budget utilization, ensure compliance with IMPACT policies, donor regulations, and Kenyan statutory requirements, and support internal and external audits by flagging variances and recommending corrective actions

Qualifications

1. Bachelor's in accounting, Finance, Business Administration, or a related field; CPA (Part II or ACCA Level 2 or above) is a must.
2. 3–5 years' experience in project finance or accounting, preferably within donor-funded or NGO programmes.
3. Demonstrated knowledge of NGO financial systems, donor compliance requirements, and audit processes.
4. Strong Excel proficiency and experience using accounting and financial management systems.
5. High level of integrity, attention to detail, and accountability, with fluency in English and Swahili; knowledge of Maa is an added advantage.

How to Apply

Interested candidates should submit a CV and cover letter outlining relevant experience and motivation to recruitment@impactkenya.org by **30th January 2026**. Only shortlisted candidates will be contacted.