



**IMPACT**

Indigenous Movement For Peace Advancement &  
Conflict Transformation

# **PREQUALIFICATION OF SUPPLIERS**

**FOR THE SUPPLY OF GOODS, WORKS AND SERVICES FOR THE YEAR 2026-2027**

**CLOSING DATE: 31<sup>st</sup> March 2026,**

**IMPACT TRUST KENYA**

## **1. Introduction**

Indigenous Movement for Peace Advancement and Conflict Transformation (IMPACT) is a grassroots organization founded and led by Indigenous peoples in Kenya to promote their rights, dignity, and well-being. Based in Nanyuki, IMPACT works across Northern Kenya, including Laikipia, Samburu, Marsabit, Isiolo, and parts of Turkana, supporting pastoralist and other Indigenous communities that have historically faced marginalization, land dispossession, and environmental pressures on their livelihoods.

IMPACT's work is rooted in the principles of Indigenous self-determination and community-led development. The organization works closely with communities to secure communal land rights, strengthen inclusive policies and governance systems, support sustainable livelihoods and ecosystem restoration, preserve traditional knowledge, and build partnerships that advance resilience and advocacy. Through this approach, IMPACT empowers communities to protect their ancestral lands, strengthen their economies, and participate meaningfully in decisions that shape their future.

## **2. Invitation for prequalification.**

To support the implementation of its programs, IMPACT Kenya invites applications from qualified suppliers, service providers, and consultants for pre-qualification for the supply of goods, Works and services for the year 2026.

## **3. Purpose of pre-qualification**

The purpose of this pre-qualification process is to establish a list of reliable suppliers in different categories. Pre-qualified suppliers will be invited, when opportunities arise, to submit quotations or proposals for the provision of goods and services to the organization.

Interested bidders are therefore invited to submit applications for pre-qualification in the categories listed in this document. The information provided by the bidders will be used to assess their eligibility and capacity to supply the required goods and services.

#### 4. Categories for various Goods and Services

S/NO	TENDER NUMBER	DESCRIPTION OF THE SERVICES/GOODS	ELIGIBILITY
1.	IMP/PQ01/2026	Provision of conference /catering/accommodation facilities in the following regions: <ul style="list-style-type: none"> <li>• <b>Laikipia County:</b> Nanyuki, Narumoru, Rumuruti, Mukogodo East &amp; West</li> <li>• <b>Isiolo County:</b> Burat, Chari, Isiolo Town</li> <li>• <b>Samburu County:</b> Archers Post, Wamba, Maralal</li> <li>• <b>Marsabit County :</b> Laisamis, Marsabit Town, Loiyangalani</li> <li>• <b>Nairobi County</b></li> <li>• <b>Nakuru County:</b> Nakuru Town, Naivasha Town</li> <li>• <b>Narok / Kajiado Counties:</b> Suswa, Narok Town, Kajiado Town</li> </ul>	Open
2.	IMP/PQ02/2026	Provision of Taxi/Lorry/Pick up/trucks for hire services in the following counties, Laikipia, Isiolo, Nakuru, Naivasha, Samburu, Marsabit and Nairobi	Open
3.	IMP/PQ03/2026	Provision of ICT Equipment and Services (Software, Printers, Drones, Photocopiers, Scanners, Cameras, Laptops, Hard drives, and Networking Services)	Open
4.	IMP/PQ04/2026	Provision of Travel Management Services-air ticketing (domestic and international), travel bookings, itinerary planning, and travel advisory services.	Open
5.	IMP/PQ05/2026	Provision of Event Facilitation Services (Rapporteur/Moderation, Translation, and Graphic Recording)	Open
6.	IMP/PQ06/2026	Provision of Consultancy Services (Research, Livestock, Rangelands & Water, Pastoralism and Indigenous issues, and Development/Review of Organizational Policies and Manuals),	Open
7.	IMP/PQ07/2026	Provision of IEC Materials and Design Services (Banners, Flyers, Promotional Items ( <i>T-shirts, bags, caps, scarves, mugs, water bottles, pens, kikois</i> ), and Report design & layout)	Open
8.	IMP/PQ08/2026	Provision of Media and Documentation Services (Photography, Videography, and Livestreaming, Radio talk shows, event documentation & archiving).	Open
9.	IMP/PQ09/2026	Supply and hire tents, chairs, portable toilets, décor equipment, and public address systems, and display screens for meetings and community events.	Open
10.	IMP/PQ10/2026	Supply of general office stationery, office utilities and supplies, and office furniture.	Open

11.	IMP/PQ11/2026	Supply of materials and equipment for vocational training including: <ul style="list-style-type: none"> <li>• Masonry materials</li> <li>• Welding equipment and materials</li> <li>• Plumbing materials</li> <li>• Carpentry materials</li> <li>• Tailoring equipment and materials</li> <li>• Hairdressing and beauty materials</li> </ul>	Open
12.	IMP/PQ12/2026	Provision of electrical wiring, solar system installation, and repair services in the towns of Nanyuki, Nairobi, Maralal, and Laisamis (Marsabit).	Open
13.	IMP/PQ13/2026	Supply of improved (kienyeji) chicks and poultry feeds.	Open
14.	IMP/PQ14/2026	Provision of Water Infrastructure and Construction Services Including: <ul style="list-style-type: none"> <li>• Borehole drilling, solarization, and repair services</li> <li>• Building and construction works</li> <li>• Sand dam construction</li> </ul>	Open
15.	IMP/PQ15/2026	Supply of grass seedlings including: <ul style="list-style-type: none"> <li>• Maasai Love Grass (<i>Eragrostis superba</i>)</li> <li>• African Foxtail Grass (<i>Cenchrus ciliaris</i>)</li> <li>• And others ideal to the ARID landscape</li> </ul>	Open
16.	IMP/PQ16/2026	Supply of Agricultural and Renewable Energy Equipment Including: <ul style="list-style-type: none"> <li>• Beehives and honey harvesting/processing equipment</li> <li>• Shade nets for kitchen gardening</li> <li>• Drip irrigation system</li> <li>• Water storage tanks</li> </ul>	Open
17.	IMP/PQ17/2026	Provision of Insurance <ul style="list-style-type: none"> <li>• Medical insurance services</li> <li>• Asset and vehicle insurance services</li> </ul>	Open
18.	IMP/PQ18/2026	Provision and Installation of Solar Systems, Firefighting Equipment, and Office Repair Services	Open
19.	IMP/PQ19/2026	Provision of Statutory Audit Services	Open
20.	IMP/PQ20/2026	Provision of Human Resource Development Services, Capacity Building, Recruitment, team building and Trainings	Open
21.	IMP/PQ21/2026	Provision of Occupation Safety & Health Advisory Services (Training, Audits & Assessment)	Open

22.	IMP/PQ22/2026	Provision of baseline, end line and other research roles services	Open
23.	IMP/PQ23/2026	Supply of Motor Vehicle Spare Parts and Accessories (Tires, Rims, Batteries, Jacks, and Other Parts)	Open

## 5. Eligibility criteria

Applicants must submit copies of the following documents:

1. Certificate of Incorporation or Business Registration
2. KRA PIN Certificate
3. Valid Tax Compliance Certificate
4. Duly completed Confidential Business Questionnaire
5. Company Profile including relevant experience
6. Audited financial statements for the last two years or bank statements for the last six months

*Preference groups (Youth, Women and Persons with Disabilities) may be exempted from financial statements.*

## 6. Evaluation Process

Applications will be evaluated in two stages:

- **Preliminary Evaluation**

Verification of mandatory documents.

- **Technical Evaluation**

Assessment of:

- Relevant experience
- Technical capacity
- Financial stability

## 7. Conditions of Prequalification

- Prequalification does **not guarantee award of contracts**.
- IMPACT reserves the right to **accept or reject any application**.
- Suppliers may be requested to provide additional information.
- False information will result in **automatic disqualification**.

## 8. Instructions for Submission

Interested bidders may obtain the **Prequalification Tender Document** from IMPACT offices during working hours or request it via email: [procurements@impactkenya.org](mailto:procurements@impactkenya.org)

Completed pre-qualification documents should be **submitted in a sealed envelope** clearly marked: **“Prequalification for Supply of Goods, Works and Services/Tender Number – Category Applied For”** and deposited in the tender box at IMPACT offices or submitted online via email address: [procurements@impactkenya.org](mailto:procurements@impactkenya.org).

**IMPACT Kenya,**  
**Karionga Village, Jua Kali Center, Off Nanyuki - Doldol Road**  
P.O. Box 499 – 10400  
Nanyuki, Kenya.

**9. Submission Deadline**

Completed applications must be received **on or before: 31 March 2026 at 5:00 PM**  
Late submissions will not be accepted.

**10. Contact Information**

For inquiries regarding this prequalification process, please contact:

**Procurement Office**

IMPACT Kenya

Email: [procurements@impactkenya.org](mailto:procurements@impactkenya.org)